



CARLISLE COMMUNITY SCHOOL

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MINUTES CARLISLE COMMUNITY SCHOOL Regular School Board Meeting

Monday, February 8, 2021, Regular Meeting at 6:00 p.m.

Carlisle Community School Board Room

In-Person Live Stream Viewing available in the Carlisle Elementary School Media Center

Livestream: [CCSD.LIVE](https://www.carlislecsd.org/ccsd-live)

The Carlisle School Board will follow CDC and Iowa Department of Public Health guidelines on physical distancing. The district will provide in-person live stream viewing in the Carlisle Elementary School Media Center for individuals who want to attend the school board meeting. The live stream will also be available at [ccsd.live](https://www.carlislecsd.org/ccsd-live). Patrons who want to participate in public comment can do so in person in the school board room and then view the board meeting proceedings in the Carlisle Elementary School Media Center.

President Hill called to order the February 8 regular meeting at 6:00 p.m.

Directors Present: Art Hill, President
Mindy Donovan, Vice President
Jeramie Eginoire
Samantha Fett
Hillary Gardner

Also Present: Bryce Amos, Superintendent
Jean Flaws Board Secretary/Business Manager

Motion by Fett to approve the amended agenda as presented. Seconded by Gardner. Motion carried unanimously.

Motion by Eginoire to approve the January 14 regular meeting and January 19 special meeting minutes as presented. Seconded by Donovan. Motion carried unanimously.

COMMUNICATIONS

- A. Visitors - No
- B. Board Communication - No
- C. IASB Communication - No

UPDATES/INFORMATION

- A. Secondary Core Academic Progress Monitoring Reports – Mr. Elkin reported on the middle school's first semester core academic grades. English language arts (ELA) is using a new curriculum this year. 85% of all on-site Pre-AP ELA students earned an A-B-C. 53% of all remote Pre-AP ELA students earned an A-B-C. 90% of on-site Pre-AP math students earned an A-B-C and 80% of remote Pre-AP math students earned an A-B-C. 97% of all on-site Pre-AP science students earned an A-B-C and 83% of all remote Pre-AP science students earned an A-B-C. 93% of all on-site Pre-AP social studies students earned an A-B-C and 73% of all remote social studies students earned an A-B-C. 99% of on-site Spanish 1 students earned an A-B-C and 97% of remote Spanish 1 students earned an A-B-C. The middle school will work on improving reading skills, increase engagement and help struggling students, increase Tier II-III supports using WIN and before/after school assistance and continue to improve remote learning teaching skills. Mrs. Hoekstra presented the high school's first semester core academic grades. 88% of the on-site students earned an A-B-C in ELA 9-12 and

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62% of remote students earned an A-B-C. 82% of students earned an A-B-C in Algebra I & II and Geometry and 59 % of remote students earned an A-B-C. 84% of on-site students earned an A-B-C in Physical Science, Biology and Chemistry and 72% of remote students earned an A-B-C. 91% of on-site students earned an A-B-C in World History, US History & Government while 65% of remote students earned an A-B-C. There are 129 students enrolled in 9 AP classes. There are 137 students enrolled in one or more concurrent enrollment courses with DMACC credit. The high school will re-examine course pacing, continue to advocate for students to return to on-site learning, individualize student plans to recover course skills and credits and continue progress monitoring to analyze ELTs, skill gap and student engagement.

- B. FY22 Budget Development Update – SSA Projections – The governor and the House proposed a 2.5% increase in state supplemental aid (SSA) and the Senate proposed a 2.2% increase. Last year there was a 2.3% increase. The 2.5% increase would generate \$354,253 new money for Carlisle and the 2.2% would generate \$313,253. The District will budget on the 2.2% until we know for sure what the increase will be.
- C. 2021-22 District Calendar – Mr. Amos reviewed the proposed 2021-22 district calendar after meeting with the calendar committee. The calendar does meet the 1,080 hour mandate with 1,105 hours and the 191 teacher contract days. The start date is August 23 for grades 1-12 and August 30 for kindergarten and preschool. The proposed calendar will be available for public comment and there will be a public hearing at the March 8 school board meeting.
- D. District Vaccination Clinic – There will be two dates available to staff for the vaccine – February 12 during the day and February 16 after school as there will not be enough doses on the 12th for everyone. February 12 will be a temporary remote learning day for students. Staff will be receiving the Moderna vaccine. The tentative dates for the second dose are March 11 and 12. Medicap has been awesome to work with.
- E. Return to School Plan Updates
 - a. District Metrics – As of February 5, six students and three staff have tested positive and fifteen students and two staff are quarantined. As of February 8, the Warren County positivity rate is 10.2% and Polk County was 11%. The sub fill rate for paraprofessionals is 30% which is down because the college students went back to college and is 90% for teachers. There will be another enrollment period toward the end of the third nine weeks with currently 85.9% of the students on-site and 14.1% in remote learning. In response to the Governors recent update, the District will still require face coverings and continue to follow the mitigation strategies. The District will continue to follow the same strategies for home activity events: family household members for high school events, two spectators per player for middle events and two spectators per player at the district wrestling tournament. The District will re-visit the activity strategies before the spring events.
- F. Phase III Project Update – DLR Group is in the process of getting the baseball field surveyed for all the baseball field projects: lighting, turf, outfield fencing and spectator seating. Mr. Schreck is working on sponsorship for a new scoreboard. Project details are being worked out for the high school north parking lot expansion. DLR will be at the March board meeting to begin the process of the baseball field updates.
- G. Audit Report, 2019-2020 - The summary of the auditor's results and the auditor's findings from the 2019-2020 audit were reviewed. The auditor states that the financial statements present fairly, in all material respects, a clean opinion. General fund revenues increased by 5.7% and expenditures increased by 4.7% from the previous year. The District's net position increased 2.14% compared to last year. There were no findings of non-compliance or misuse of funds. The audit will be available on the District's website.

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BUSINESS/ACTION ITEMS

- A. Acceptance of 2019-2020 Audit by Hunt & Associates
Motion by Gardner to accept the 2019-2020 audit by Hunt & Associates as presented. Seconded by Eginoire. Motion carried unanimously.
- B. 2020-21 School Calendar Adjustments – Compliance with Senate File 160
The governor eliminated the 100% remote learning option for all schools, except for snow days, effective February 15 which means those days won't count. Therefore, after consulting with the District's attorney, there will be no temporary remote learning days scheduled for February 17, April 7 and 28. There will be a temporary remote learning day February 12.
Motion by Eginoire to approve the 2020-21 school calendar adjustments in compliance with Senate File 160 as presented. Seconded by Fett. Motion carried unanimously.
- C. Approval of MOU with CCEA to move three 2020-21 contract days to August 2021
The MOU is in regards to the three missed school days of the Thanksgiving break extension (Nov. 30, Dec. 1, Dec. 2). Since these days are part of the teachers' contract, they need to be made up. Rather than adding them on to the end of the 2020-21 school year the District recommends adding them to the beginning of the 2021-2022 school year. These days will be during the PLC Conference, Aug. 11-13. New hires will be paid for those three days at the beginning of 2021-2022 school year. Teachers leaving at the end of the school year will have to make the three days up in the 2020-2021 school year. The District's attorney was consulted for the MOU language. CCEA has approved the MOU.
Motion by Gardner to approve the MOU with CCEA to move three 2020-21 contract days to August 2021. Seconded by Donovan. Motion carried unanimously.
- D. Approval of new position: Assistant Director of Facilities/Maintenance
As the District continues to grow facility wise, there is a need to add assistance for the maintenance department.
Motion by Eginoire to approve the new position of Assistant Director of Facilities/Maintenance. Seconded by Fett. Motion carried unanimously.
- E. Amendment to Professional Services Agreement with DLR Group
The amendment is for the work DLR Group is doing on the Phase III projects.
Motion by Eginoire to approve the amendment to professional services agreement with DLR Group. Seconded by Fett. Motion carried unanimously.
- F. Special Education Contracts, 2020-2021
The special education contract is with Johnston Community School District.
Motion by Eginoire to approve the special education contracts for 2020-2021. Seconded by Donovan. Motion carried unanimously.
- G. Resignations for 2020-2021
a. Braxton Hinders Varsity Asst Baseball Coach Step 2 Group 4
Motion by Gardner to approve the resignation for 2020-2021 as presented. Seconded by Eginoire. Motion carried unanimously.
- H. New hires for 2020-2021
a. Ben Lange Varsity Asst Track Step 0 Group 4

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Motion by Eginoire to approve the new hire for 2020-2021 as presented. Seconded by Gardner. Motion carried unanimously.

I. Resignations for 2021-2022

- | | | | |
|----|----------------|-------------------------------|----------------|
| a. | John Crippen | MS Football Coach | Step 4 Group 5 |
| b. | Jon Mathiasen | HS Industrial Tech Teacher | Step 3 Lane 1 |
| c. | Jon Mathiasen | MS Football Coach | Step 2 Group 6 |
| d. | Avery Buell | Elementary Special Ed Teacher | Step 3 Lane 2 |
| e. | Stacey Dunn | Elementary Teacher | Step 26 Lane 4 |
| f. | Kathy Jennings | Elementary Special Ed Teacher | Step 18 Lane 4 |

Stacey Dunn and Kathy Jennings are accepting the early retirement plan the board approved with their resignation.

Motion by Gardner to approve the resignations for 2021-2022. Seconded by Fett. Motion carried unanimously.

J. New hires for 2021-2022

- | | | | |
|----|------------------|--------------------------|----------------|
| a. | John Crippen | MS Asst Volleyball Coach | Step 0 Group 6 |
| b. | Britt Peterson | HS Asst Soccer Coach | Step 2 Group 4 |
| c. | Zyanya Hernandez | MS Spanish | Step 0 Lane 4 |

Motion by Gardner to approve the new hires for 2021-2022. Seconded by Donovan. Motion carried unanimously.

Motion by Eginoire to approve the presentation of bills in the amount of \$573,611.52. Seconded by Gardner. Motion carried unanimously.

Motion by Eginoire to approve the January 2021 financial reports as presented. Seconded by Gardner. Motion carried unanimously.

REPORTS

- *There will be a review of the high school credits and homeschool policy codes at the March meeting.
- *There were 21 applicants for the Director of Special Programs position. The first round of interviews will be February 11 includes seven applicants. The field will then be narrowed to three or four with the final interviews February 18 and a recommendation to hire at the March board meeting.
- *The high school is proposing fines for not following high school parking rules. Up until this year, there haven't been too many issues but it has become a problem this year. The proposed fines are \$25.00 for parking in visitor/staff spots, failure to display their current permit, and parking in an unauthorized area and \$100 for parking in a handicap spot. Students would be given a warning first. After three violations, the student wouldn't lose their permit. There is a system in place for students driving a different vehicle. The high school administration would monitor this. The board members thought the \$25.00 fines were too high, recommending \$15.00. This will be a board action item at the March board meeting. Mr. Amos will have information about the consequences for not paying and if fines will be available to pay through Infinite Campus. This most likely will start after spring break.

The next regular board meeting is March 8, 2021, 6:00 p.m. in the Carlisle Community School Board Room.

Motion by Gardner to adjourn the February 8 meeting. Seconded by Donovan. Motion carried unanimously.

Meeting ended at 7:46 p.m.

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Art Hill, Board President
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Attest: Jean Flaws, Board Secretary/Business Manager

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